City of Bristow

**Bristow**

*The Woodland Queen*  AGENDA OF A

*EST. 1898* PUBLIC MEETING

**BRISTOW CITY COUNCIL MEETING**

**110 WEST 7TH, BRISTOW, OKLAHOMA 74010**

**7:00 P.M., JUNE 19, 2023 (MONDAY)**

**Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.**

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Approval of City Council Meeting Minutes: May 15, 2023.**
6. **Approval of City Council Meeting Minutes: June 5, 2023.**
7. **Consideration, discussion, and possible action to appoint a Ward 4 Council Member with the recommended appointment of Randy Witty, to fill an unexpired four-year term with a Special Election to be held in 2025 for the remaining four-year term.**
8. **Consideration, discussion, and possible action to appoint a Ward 1 Council Member, with the recommended appointment of Frank Groom to fill the seat vacated by Randy Witty, with a term ending in 2025.**
9. **Administration of the Oaths of Office for the two Council Members.**
10. **Presentation from representatives of Seeking Inc., to include an update on contract-related activities by Steve Gilbert.**

**BRISTOW CITY COUNCIL MEETING CONT.**

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1. **Consideration, discussion, and possible approval of the Consent Agenda:**

* 1. **Approval Paid Claims in the amount of $77.60.**
  2. **Approval of Un-paid Claims in the amount of $6,735.52.**

* 1. **Approval of Capital Improvement Claims in the amount of $29,332.25.**
  2. **Approval of Library State Aid Claims in the amount of $977.33.**
  3. **Approval of Cemetery Fund Claims in the amount of $4,443.00.**

* 1. **Approval of Actual Payroll Claims in the amount of $100,858.58, for pay period ending June 9, 2023.**
  2. **Approval of Estimated Payroll Claims in the amount of $89,837.49, for pay period ending June 23, 2023.**
  3. **Approval of Estimated Payroll Claims in the amount of $15,182.48, for pay period ending June 22, 2023. (Special Holiday pay-Fire Department)**
  4. **Approval of Estimated Payroll Claims in the amount of $12,854.25, for pay period ending June 22, 2023. (Uniform Cleaning & Education pay-Police Department)**
  5. **Approval of the Interlocal Agreement between the City of Bristow and the Creek County Board of County Commissioners for the 2023-2024 fiscal year, and authorize the Mayor to sign.**
  6. **Approval of a Budget transfer in the amount of $3,000.00 from the Police Department to the Cemetery Department.**
  7. **Approval of Blanket P.O. #15952 to Oklahoma Universal Building Code not to exceed $100.00 per month.**
  8. **Approval to provide the non-union employees a 2% cost of living adjustment effective July 1, 2023.**
  9. **Approval to increase the hourly compensation of the Police Department dispatchers and Public Works employees to the market average.**

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* 1. **Approving P.O. #103657 to Quick Fix Gun & Pawn in the amount of $4,760.00 for Police Department Ammunition (Paid from Police Ammunition Fund)**
  2. **Approving P.O. #103658 to Verizon in the amount of $2,599.96 for Police Department Cell Phones (Paid from Police Training Fund)**
  3. **Approving P.O. #103659 to Emergency Vehicle Resources in the amount of $11,781.85, for vehicle repair on wrecked Police Car, Insurance has paid for this. (paid from Police Department Maintenance/Repair Fund)**
  4. **Approving P.O. #103660 to GT Distributors-Austin in the amount of $8,377.32 for Police Department Glocks (Paid from Police Training Fund).**
  5. **Approval of Claim #21013 to Thompson Construction in the amount of $140,924.08.**
  6. **Approval of a Resolution Determining the Cost set forth in Exhibit “A” in the amount of $3,807.38 on the property located at the North Forty-Five Feet (N/45’) of the South Ninety Feet (S/90’) of Lots Five (5) and Six (6), Block Twenty (20), in the Original Town (now) City of Bristow, Creek County, and State of Oklahoma for the removal of Dilapidated Buildings. Commonly known as 511 N. Hickory St. (Dora A. Martinez).**

* 1. **Approval of a Resolution Determining the Cost set forth in Exhibit “A” in the amount of $3652.44 on the property located at the South Forty-Five Feet (S/45’) of Lots Five (5) and Six (6), Block Twenty (20), in the Original Town (now) City of Bristow, Creek County, and State of Oklahoma for the removal of Dilapidated Buildings. Commonly known as 509 N. Hickory St. (Marcia Godwin).**

1. **Consideration, discussion, and possible adoption of an Ordinance Amending Chapter 8, “Building Regulations and Codes” of the City of Bristow Code of Ordinances, Article III, “Plumbing Code,” Section 8-63, “License;” Article IV “Electrical Code,” Section 8-101, “Electricians; Registration Required;” Article VIII “Mechanical Code,” Section 8-286, “License Fees;” All of Which Provide for Fees to be Set by Resolution; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**

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1. **Consideration, discussion, and possible adoption of an Ordinance Amending Chapter 8, “Building Regulations and Codes” of the City of Bristow Code of Ordinances,; Article VII “Dwelling Code,” Adding Section 8-253, “Roofing Contractors; Registration Required;” Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**
2. **Consideration, discussion, and possible preview of an Ordinance Amending Chapter 8, “Building Regulations and Codes” of the City of Bristow Code of Ordinances,; Article II “INTERNATIONAL BUILDING CODE AND PERMITS,” Amending Section 8-19, “Adoption of International Building Code for regulating conditions and maintenance of property,” to provide for adoption of the 2018 International Building Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**
3. **Consideration, discussion, and possible preview of an Ordinance Amending Chapter 8, “Building Regulations and Codes” of the City of Bristow Code of Ordinances,; Article III “INTERNATIONAL PLUMBING CODE,” Amending Section 8-60, “Adoption of International Plumbing Code,” to provide for adoption of the 2018 International Plumbing Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**
4. **Consideration, discussion, and possible preview of an Ordinance Amending Chapter 8, “Building Regulations and Codes” of the City of Bristow Code of Ordinances,; Article IV “ELECTRICAL CODE,” Amending Section 8-86, “National Electrical Code Adopted,” to provide for adoption of the 2015 National Electrical Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**
5. **Consideration, discussion, and possible preview of an Ordinance Amending Chapter 8, “Building Regulations and Codes” of the City of Bristow Code of Ordinances,; Article VIII “MECHANICAL CODE,” Amending Section 8-283, “Adoption of International Mechanical Code,” to provide for adoption of the 2018 International Mechanical Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**
6. **Consideration, discussion, and possible preview of an Ordinance Amending Chapter 20, “Parks, Recreation and Cultural Affairs” of the City of Bristow Code of Ordinances; Article II “PARKS AND RECREATION,” Amending Section 20-28, “Fishing regulations,” to reflect recommendations by the State of Oklahoma regarding fishing; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency.**

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1. **Consideration, discussion, and possible approval of a Collective Bargaining Agreement Between the City of Bristow, Oklahoma, and the International Association of Fire Fighters, Local No. 3613, for Fiscal Year 2023-2024.**
2. **Consideration, discussion, and possible approval of a maintenance agreement for the Bristow Golf Course.**
3. **Consideration, discussion, and possible approval of a Resolution establishing the fees for Animals, including licensing, adoption, and housing.**
4. **PROPOSED EXECUTIVE SESSION: Executive session for the purpose of confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on the following matters:**
   1. **An appeal and claim filed by the former City Inspector, Brent Criner, and potential resolution of the claim, as allowed by 25 O.S. § 307(B)(4). The City Attorney advises that public disclosure could seriously impair the ability of the City Council to process the claim and appeal in the public interest.**
   2. **The Employment of Rick Holdaway as a Public Works Forman as allowed by 25 O.S. § 307(B)(1), including terms of employment and compensation.**
   3. **Actual candidates for the position of City Inspector as allowed by 25 O.S. § 307(B)(1).**

1. **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION:** 
   1. **Reasonable and appropriate action, including authorizing the Mayor to resolve the claim and appeal filed by former City Inspector, Brent Criner. 25 O.S. § 307(B)(4).**
   2. **Reasonable and appropriate action, including authorizing the Mayor to hire Rick Holdaway as the Public Works Forman (25 O.S. § 307(B)(1),**

**establishing the terms of employment, including the rate of compensation.**

* 1. **Reasonable and appropriate action, including authorizing the Mayor to hire a City Inspector (25 O.S. § 307(B)(1), establishing the terms of employment, including the rate of compensation.**

1. **Consideration, discussion, and possible appointment of three (3) members to the City of Bristow Personnel Board.**

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1. **Consideration, discussion, and possible action regarding authorization to proceed**

**with construction during the rezoning process for the property located at 216 West 5th Street, Bristow, Oklahoma.**

1. **Consideration, discussion, and possible award of a bid or bids for mowing and lawn maintenance services for City Parks, including the pool area, the amphitheater, the area around the lake, including the dam and between the golf course, the tennis courts, the VFW facility, Klingensmith Park and the Disc Golf Field, as well as Bristow Memorial Hospital.**

1. **Report of the Mayor**
2. **Report of Department Directors**
3. **City Attorney’s Report**
4. **Comments from Mayor and Council.**
5. **Adjourn.**

**DATE POSTED: JUNE 16, 2023**

**TIME POSTED: 3:00 P.M.**

**POSTED BY: SABRINA MOUNCE**