City of Bristow

**Bristow**

*The Woodland Queen*  AGENDA OF A

*EST. 1898* PUBLIC MEETING

**BRISTOW CITY COUNCIL MEETING**

**110 WEST 7TH, BRISTOW, OKLAHOMA 74010**

**7:00 P.M., MAY 15, 2023 (MONDAY)**

**Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.**

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Approval of City Council Meeting Minutes: May 1, 2023.**
6. **Consideration, discussion, and possible action on the swearing in and administration of oaths of office of Jeff Roberts Ward 3 whose term will expire in 2027 as Councilman.**
7. **Consideration, discussion, and possible action regarding election of a Vice-Mayor.**
8. **Consideration, discussion, and possible approval of the Consent Agenda:**

* 1. **Approval of Paid Claims in the amount of $64.00.**
  2. **Approval of Un-paid Claims in the amount of $2,688.65.**

* 1. **Approval of Capital Improvement Claims in the amount of $175,110.00.**

* 1. **Approval of Actual Payroll Claims in the amount of $93,175.34, for pay period ending May 12, 2023.**
  2. **Approval of Estimated Payroll Claims in the amount of $91,387.27, for pay period ending May 26, 2023.**

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* 1. **Approval of Claim #20071 to Andy Armstrong in the amount of $1,469.54, for Grant Administration. (paid from Grant Match Fund)**

**Mayor**

1. **Consideration, discussion, and possible action to adopt an ordinance amending the Employee Retirement System, Defined Benefit Plan for the City of Bristow, Oklahoma; providing retirement benefits for eligible employees of the City of Bristow, Oklahoma; pertaining to normal retirement age; providing for repealer and severability; and declaring an emergency. Mayor**
2. **Consideration, discussion, and possible action to close off streets on the Wildflower running route on August 19, 2023, from 7 a.m. to 9 a.m. for the Bristow Western Heritage Run. Mayor**
3. **Consideration, discussion, and possible action regarding the Request for Proposals on approximately 38 acres of real property located East 820 Road, West of Gypsy Road, Bristow, Oklahoma. Mayor**
4. **Consideration, discussion, and possible approval of a Request for Proposals for mowing services. Mayor**
5. **Consideration, discussion, and possible approval of a Professional Services Agreement with Seeking, Inc. for consultant services. Mayor**
6. **Consideration, discussion, and possible action accepting the 2021-2022 Fiscal Year Audit (Ralph Osborn). Mayor**
7. **Consideration, discussion, and possible action approving to pay Claim #20072 to Ralph Osborn in the amount of $5,800.00 for performing the 2021-2022 Audit. (paid from General Government) Mayor**
8. **Consideration, discussion, and possible action adopting a Resolution abating the** **property located at** **Lots Seven (7) and Eight (8), Block Twelve (12), in the Johnson Addition, to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 107 E. Jefferson. (Nancy M. Emma J. Wilson, C/O Wilma Harrison/Wiletta Laviolet). Mayor**
9. **Consideration, discussion, and possible action adopting a Resolution abating the property locates at Lots Seven (7) and Eight (8), Block Twelve (12), in the Johnson Addition, to the City of Bristow Creek County, State of Oklahoma, for** **Dilapidated Buildings. Commonly known as 107 E. Jefferson (Nancy m. Emma J. Wilson, C/O Wilma Harrison/Wiletta Laviolet). Mayor**

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1. **Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Four (4), Five (5), Six (6), Seven (7), Eight (8) & Nine (9), Block Eleven (11), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 226 W. 12th (Marcia E. Birk). Mayor**
2. **Consideration, discussion, and possible action adopting a Resolution abating the property located at the West Three Hundred Feet (W/300’) and the Sought 124 Feet (S/124’) of Lot Three (3), Block Six (6), in the Gibbs Addition, to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 1001 S. Chestnut St. (Bud Fox Investments, LLC. ). Mayor**
3. **PROPOSED EXECUTIVE SESSION: Consideration, discussion, and possible action to enter into Executive Session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the following:** 
   1. **Claim and potential litigation regarding a final Pay Application to Cherokee Pride Construction Company for the Jones Memorial Airport runway construction project. The City Attorney advises that disclosure will seriously impair the ability of the public body to process the claim/potential litigation in the public interest, as authorized by 25 O.S. §307(B)(4).**

* 1. **The possible employment of Jerry Cagle as Public Works Employee as authorized by 25 O.S. §307(B)(1).**

* 1. **The possible employment of Shiann Snelling as Deputy Treasurer as authorized by 25 O.S. §307(B)(1).**
  2. **Consideration and possible action to enter into executive session for confidential communications with legal counsel regarding a possible economic development activity for real property generally located south of the Turner Turnpike and east of Route 66, and for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Bristow, on the advice of counsel that public disclosure of the matters discussed will interfere with services and violate the confidentiality of the businesses and property owners, and as authorized by 25 O.S. Section 307(C)(11) and the potential purchase and appraisal of real property for this project as authorized by 25 O.S. Section 307(B)(3).  Mayor**

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1. **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION:** 
   1. **Consideration, discussion, and possible reasonable action, including approval of the Final Pay Application to Cherokee Pride Construction Company for the Jones Memorial Airport runway construction project in an amount to be determined by the City Council, as authorized by 25 O.S. §307(B)(4).**

* 1. **Consideration, discussion, and possible reasonable action, including the possible employment of Jerry Cagle as Public Works Employee and the rate of hourly pay as authorized by 25 O.S. §307(B)(1), with 6-month probation.**
  2. **Consideration, discussion, and possible reasonable action, including the possible employment of Shiann Snelling as Deputy Treasurer at $14.00 per hour as authorized by 25 O.S. §307(B)(1), with 6-month probation.**
  3. **Consideration, discussion, and possible appropriate and related action on matters discussed in Executive Session, including direction for the Mayor and legal counsel to explore options for a proposal and a possible economic development agreement or Letter of Intent.  Mayor**

1. **Consideration, discussion, and possible approval of the Mayor’s appointment of members to the Economic Development Committee. Mayor**
2. **Consideration, discussion, and possible approval of the Mayor’s appointment of members to Council Committees. Mayor**
3. **Consideration, discussion, and possible approval of Resolution of the City Council of the City of Bristow, Oklahoma, approving and adopting license fees for skilled trades, including Plumbing, HVAC, Electrical, and Roofing; Directing the City Attorney to prepare Ordinances amending the Code of Ordinances pertaining to these license fees; and establishing an effective date of June 5, 2023. Mayor**

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1. **Consideration, discussion, and possible action to use Library’ State Aid fund to pay two interns either biweekly or monthly. Mayor**
2. **City Attorney’s Report**
3. **Comments from Mayor and Council.**
4. **Adjourn.**

**DATE POSTED: MAY 11, 2023**

**TIME POSTED: 4:00 P.M.**

**POSTED BY: SABRINA MOUNCE**